

S.I.G

* Personnel records requirement in NABL accredited laboratory in ISO 15189:2012

- Personnel records includes following
- 1 - Educational & professional qualification
 - 2 - previous work experience
 - 3 - Immunization status, when relevant to assigned duties
 - 4 - Introduction of new staff to laboratory environment
 - 5 - Job description
 - 6 - Training in current job tasks
 - 7 - Competency assessments
 - 8 - Review of staff performance
 - 9 - Records of continuing education & achievements
 - 10 - Reports of accidents & exposure to occupational hazards.
 - 11 - Copy of license or certification when applicable

→ Storage in laboratory is not required

→ maintain in specified location, remain accessible as needed.