



MEDICAL EDUCATION UNIT

Office of Dean
Government Medical College
Maijurgate, Surat



NO.GMCS/MEU/MINUTES/ 11 /2023.

Date :- 4 / 7 /2023

Minutes of meeting of MEU held on 07/02/2023 at 4:00 pm in new college building, MEU room.

- Agenda:-** 1) Preparations for upcoming rBCW at GMC Surat.
2) Any other agenda of importance

Following members were present.

1	Dr. Ritambhara Mehta Dean, GMC, Surat	Chairman
2	Dr. Alpna Mathur Associate Professor, Department of Physiology, GMC, Surat.	Co-ordinator
3	Dr. Shivani Jariwala Associate Professor, Department of Ophthalmology, GMC, Surat.	Co-Coordinator
4	Dr. Dhvani Desai Associate Professor, Department of Obs. & Gynec, GMC, Surat	Co-Coordinator
5	Dr. Arpita Nishal Associate Professor, Department of Pathology, GMC, Surat	Member
6	Dr. Preeti Yadav Associate Professor, Pharmacology Department, GMC, Surat	Member
7	Dr. Bhagvati Ukani Associate Professor, Department of Radiology, GMC, Surat	Member
8	Dr. Vivek Garg Associate Professor, Department of General Medicine, GMC, Surat	Member
9	Dr. Swapnil Nalge Assistant Professor, Department of Orthopaedics, GMC, Surat	Member
10	Dr. Tejas Patel Assistant Professor, Department of General Surgery, GMC, Surat	Member
11	Dr. Pooja Shatadal Assistant Professor, Department of Psychiatry, GMC, Surat	Member

Following dissuasions were done.

- 1) As per the Directives from Nodal Centre, Karamsad, rBCW has been planned on 1st-3rd March 2023 at our institute. All Members agreed on the new proposed dates for rBCW.
- 2) Duties were assigned for the forth coming workshop as follows:
 - Lecture and PPT assistance:- Dr. Arpita Nishal & Dr. Preeti Yadav
 - Food & beverages arrangements:- Dr. Shweta Desai & Dr. Tanvi Sukharamwala
 - rBCW booklet, attendance sheet, study material and preparation of file / folder :- Dr. Alpna Mathur, Dr. Bhagvati Ukani & Ms. Bharti
 - Multimedia, AV, Microphone & Podium: - Dr. Naresh Chauhan & Dr. Rahul Patel
 - Preparing new MEU room for workshop:- Dr. Shivani Jariwala, Dr. Arpita Nishal Dr. Alpna Mathur & Ms. Bharti
 - NMC observer and GMC observer gift:- Dr. Dhvani Desai
 - Certificates printing:- Dean office & Store section
 - Preparation of participants list & Co-ordinator with NMC Karamsad for permissions :- Dr. Alpna Mathur


MEU Coordinator
Government Medical College
Surat


MEU Chairman
Government Medical College
Surat