



MEDICAL EDUCATION UNIT

Office of Dean
Government Medical College
Maijurgate, Surat



NO.GMCS/MEU/MINUTES/ A-2 /2023.

Date :- 25/1/2023

Minutes of meeting of MEU & CC, which were held on 17/01/2023 at 3:30 pm in new college building, MEU room.

- Agenda:-**
- 1) Welcome New MEU and CC.
 - 2) Allocation of Electives and implementation.
 - 3) Electives Logbook
 - 4) Planning of Orientation of New batches in second third first and third final MBBS.
 - 5) Other from any member

Following members were present.

1	Dr. Ritambhara Mehta Dean, GMC, Surat	MEU & CC Chairman
2	Dr. Alpana Mathur Associate Professor, Department of Physiology, GMC, Surat.	MEU & CC Co-ordinator
3	Dr. Shivani Jariwala Associate Professor, Department of Ophthalmology, GMC, Surat.	Co-Coordinator
4	Dr. Dhvani Desai Associate Professor, Department of Obs. & Gynec , GMC, Surat	Co-Coordinator
5	Dr. Arpita Nishal Associate Professor, Department of Pathology, GMC, Surat	Member
6	Dr. Preeti Yadav Associate Professor, Pharmacology Department, GMC, Surat	Member
7	Dr. Bhagvati Ukani Associate Professor, Department of Radiology, GMC, Surat	Member
8	Dr. Vivek Garg Associate Professor, Department of General Medicine, GMC, Surat	Member
9	Dr. Swapnil Nalge Assistant Professor, Department of Orthopaedics, GMC, Surat	Member
10	Dr. Tejas Patel Assistant Professor, Department of General Surgery, GMC, Surat	Member
11	Dr. Pooja Shatadal Assistant Professor, Department of Psychiatry, GMC, Surat	Member
12	Dr. Punit Saxena Associate Professor, Department of Biochemistry, GMC, Surat	CC Member
13	Dr. Anita Sinha Associate Professor, Department of Pharmacology, GMC, Surat	CC Member
14	Dr. Kamlesh Dave Associate Professor, Department of Psychiatry, GMC, Surat	CC Member
15	Dr. Ragini Verma Professor and Head, Obstetrics and Gynaecology, GMC, Surat	CC Member

The meeting started with welcome address by Dean. She welcomed the new MEU and Curriculum Committee members to the new MEU room in the New Medical College building.

Dr. Arpita Nishal introduced the new MEU & CC members briefly. She thanked everyone for the support during her tenure as MEU Coordinator.

Dean addressed the gathering about the structured approaches of CBME and the changes it has brought in the Medical Education. She gave her best wishes to Dr. Alpna Mathur, Dr. Shivani Jariwala and Dr. Dhvani Desai as new MEU Coordinator and her team. Dr. Alpna Mathur assured on behalf of the team, to work with the best of their abilities towards the responsibilities entrusted upon. She discussed the agenda as per order.

1) Allocation of Electives:

- Two Electives, **Block 1** (pre/para clinical) and **Block 2** (clinical) 14 days each would be allocated as per the prepared merit list at College Council Room, New Building. The allocation schedule would be as follows -
 - i. 20th January 3:30 pm onwards: Merit number 1 to 80 (Volunteers Dr. Bhagvati, Dr. Anita Sinha & Dr. Pooja)
 - ii. 21st January 9:00 -a.m. to 11:00 a.m. Merit number 81 to 160 (Dr. Naresh, Dr. Shweta & Dr. Swapnil)
 - iii. 21st January 11:00 a.m to 1:00 p.m Merit number 161 onwards (Dr. Vivek, Dr. Tanvi and Dr. Punit)
- Roll number 1 - 135 will have Block 1 posting and Roll no 136 onwards will have Block 2 posting in first 15 days and vice versa in next 15 days. Clinical posting would continue in morning hours during Block 1.
- If student is absent due to undue circumstances, authority letter given to friend or guardian shall be considered valid.
- There won't be any reshuffling of Electives once selected.

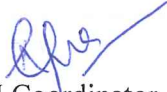
2. Electives log book:

Dean advised to print basic instructions regarding Electives in the log book itself. Dr. Arpita Nishal requested that all departments should be ready with the respective time table of Elective posting. It was also decided that the list of Electives offered would be added in the log book.

3. It was unanimously decided that there won't be any provision of remedial for non-attendance during Elective posting. If a 75% attendance criterion during Elective posting (each for Block 1 and Block 2) is not met, then the student won't be eligible for third final exams.

Due to paucity of time, agenda regarding timetable schedule of each phase, commencing from February, was not discussed.

4. There was brain storming discussion about Internal examination marks distribution and Dean urged that uniform policy regarding Internal Assessment pattern across various phases should be framed at the Institute level, in consensus with various HoDs and be submitted to the University.


MEU Coordinator
Government Medical College
Surat


MEU Chairman
Government Medical College
Surat