



MEDICAL EDUCATION UNIT

Office of Dean

Government Medical College

Majuragate, Surat



NO. MCS/MEU/18/65-81/2023

Date: 2/07/2023

Minutes of meeting of MEU & CC were held on 18/07/2023 at 4:00 pm in new college building, MEU room.

Agenda:

- 1) Welcome of new MEU and CC as per NMC guidelines
- 2) Implications of New CBME draft by NMC.
- 3) Planning for new UG batch orientation and foundation course.
- 4) Orientation of new PG batch.
- 5) Review of 2020, 2021, 22 admission MBBS batches curriculum and timelines.
- 6) Any other agenda of importance.

Following members were present.

1	Dr. Ragini Verma Dean GMC, Surat	MEU & CC Chairman
2	Dr. Alpna Mathur Associate Professor, Department of Physiology, GMC, Surat.	MEU & CC Co-ordinator
3	Dr. Shivani Jariwala Associate Professor, Department of Ophthalmology, GMC, Surat.	Co-Coordinator
4	Dr. Ritambhara Mehta Professor & Head, Department of Psychiatry, GMC Surat.	MEU Member
5	Dr. Arpita Nishal Associate Professor, Department of Pathology, GMC, Surat	MEU Member
6	Dr. Preeti Yadav Associate Professor, Pharmacology Department, GMC, Surat	MEU Member
7	Dr. Bhagvati Ukani Associate Professor, Department of Radiology, GMC, Surat	MEU Member
8	Dr. Rahul Patel Associate Professor, Department of ENT, GMC, Surat	MEU Member
9	Dr. Swapnil Nalge Assistant Professor, Department of Orthopaedics, GMC, Surat	MEU Member
10	Dr. Naresh Chauhan Assistant Professor, Department of Community Medicine, GMC, Surat	MEU Member
11	Dr. Shweta Desai Assistant Professor, Department of Anatomy, GMC, Surat	MEU Member
12	Dr. Tejas Patel Assistant Professor, Department of General Surgery, GMC, Surat	MEU Member
13	Dr. Punit Saxena, Associate Professor, Department of Biochemistry, GMC, Surat	CC Member
14	Dr. Anita Sinha Associate Professor, Department of Pharmacology, GMC, Surat	CC Member
15	Dr. Kamlesh Dave Associate Professor, Department of Psychiatry, GMC, Surat	CC Member
16	Dr. Vitan Patel Assistant Professor Department of General Medicine	CC Member
17	Dr. Neelam Parmar Assistant Professor Department of Anesthesiology	CC Member

Following discussions were done:

- 1) MEU & CC Meeting began by welcoming Dean Madam and all members. New CC members, Dr. Nilam Parmar (Assistant Professor, Department of Anesthesiology) & Dr. Vitan Patel (Assistant Professor, Department of General Medicine) were introduced and welcomed in the committee their roles & responsibilities were briefed.
- 2) For UG welcome ceremony, venue was finalized as Sushrut & Charak lecture theatres and its outline was discussed. Shared responsibility of welcome ceremony was given to Dr. Sweta Desai, Dr. Swapnil Nalge & Dr. Nilam Parmar in co-ordination with Dr. Alpna Mathur, Dr. Puneet Saxena all members and 1st year Departments Date for opening Ceremony of 1st MBBS student will be decided as per counseling schedules and NMC guidelines.
- 3) Responsibility of Foundation course planning was given to Dr. Puneet Saxena in Co-ordination with First year Departments. Time table will be made for one week and remaining topics will be taught in a spread out manner in next 6 Months.
- 4) PG orientation time table of last year was circulated among members and suggestions were invited. In addition to the topics covered last year a session on pharmacovigilance was added to the time table. It was proposed that all Department HoDs will be invited for introduction in PG orientation program. Dates for the same will be decided after completion of counseling process and as per NMC Guidelines.
- 5) Curriculum and timetables of all admission batches from 2019 to 2022 (Batch 101, 102, 103, 104) were reviewed in presence of additional Dean, Dr. Nimesh Verma Sir. As per NMC guidelines, proposed months of university examinations for different batches are as follows

Batch No.	Year of Admission	Proposed month of University Exam	Exam
101	2019	February 2024	3 rd Part-2
102	2020	December 2023 -January 2024	3 rd part-1
103	2021	February 2024	2 nd MBBS
104	2022	November 2023	1 st MBBS

Accordingly all departments will be suggested to complete syllabus and internal exams as per NMC guidelines.

- 6) A circular from Dean Office will be done to review, modify and submit electives modules from all the departments mandatorily latest by 15th September 2023 for upcoming electives in February 2024, So that Students are given choices well in advance.
- 7) Salient features of proposed NMC draft of CBME curriculum dated 23-06-2023 were discussed. Few changes in clinical postings and examinations were highlighted. Suggestions were invited before 22nd July 2023.
- 8) All members, additional Dean and Dean Madam were thanked and meeting was concluded.


MEU Coordinator
Government Medical College
Surat


MEU Chairman
Government Medical College
Surat