



# MEDICAL EDUCATION UNIT

Office of Dean  
Government Medical College  
Majuragate, Surat



NO.GMCS/MEU/MINUTES/ 4 /2023.

Date :- 4/7/2023

Minutes of meeting of MEU & CC were held on 27/01/2023 at 4:00 pm in new college building, MEU room.

- Agenda:-**
- 1) Preparing time table for new batches in each professional year.
  - 2) Date for upcoming r BCW.
  - 3) Planning of Orientation program for each new batch phase wise.
  - 4) Any other agenda of importance

Following members were present.

1	Dr. Ritambhara Mehta Dean, GMC, Surat	MEU & CC Chairman
2	Dr. Alpna Mathur Associate Professor, Department of Physiology, GMC, Surat.	MEU & CC Co-ordinator
3	Dr. Shivani Jariwala Associate Professor, Department of Ophthalmology, GMC, Surat.	Co- Coordinator
4	Dr. Dhvani Desai Associate Professor, Department of Obs. & Gynec , GMC, Surat	Co- Coordinator
5	Dr. Arpita Nishal Associate Professor, Department of Pathology, GMC, Surat	Member
6	Dr. Preeti Yadav Associate Professor, Pharmacology Department, GMC, Surat	Member
7	Dr. Bhagvati Ukani Associate Professor, Department of Radiology, GMC, Surat	Member
8	Dr. Vivek Garg Associate Professor, Department of General Medicine, GMC, Surat	Member
9	Dr. Swapnil Nalge Assistant Professor, Department of Orthopaedics, GMC, Surat	Member
10	Dr. Tejas Patel Assistant Professor, Department of General Surgery, GMC, Surat	Member
11	Dr. Pooja Shatadal Assistant Professor, Department of Psychiatry, GMC, Surat	Member
12	Dr. Anita Sinha Associate Professor, Department of Pharmacology, GMC, Surat	CC Member
13	Dr. Kamlesh Dave Associate Professor, Department of Psychiatry, GMC, Surat	CC Member
14	Dr. Ragini Verma Professor and Head, Obstetrics and Gynaecology, GMC, Surat	CC Member


The meeting started with welcome address by Dean. Meeting attended by MEU and Curriculum Committee members to the new MEU room at New Medical College building.

Following discussions were done.

- 1) Phase-wise co-ordinators from MEU & CC Committee were asked to prepare Time table for new batches of 2<sup>nd</sup> MBBS, 3<sup>rd</sup> MBBS Part-1 and 3<sup>rd</sup> MBBS Part - 2.
- 2) Dr. Anita Sinha – Co-ordinator for 2<sup>nd</sup> MBBS Time-table  
Dr. Shivani Jariwala - Co-ordinator for 3<sup>rd</sup> MBBS Part -1 Time-table  
Dr. Ragini Verma - Co-ordinator for 3<sup>rd</sup> MBBS Part-2 Time-table
- 3) Orientation Program for new batches of 2<sup>nd</sup> & 3<sup>rd</sup> MBBS was planned as follows:-  
28<sup>th</sup> February 2023- 2<sup>nd</sup> MBBS coordinated by Dr. Arpita Nishal & Dr. Preeti Yadav.  
6<sup>th</sup> March 2023 3<sup>rd</sup> MBBS Part -1 coordinated by Dr. Shivani Jariwala  
10<sup>th</sup> March 2023 3<sup>rd</sup> MBBS Part -2 coordinated by Dr. Dhvani Desai
- 4) Dean suggested to include following in the Orientation module -
  - Clinical postings schedule, Phase-wise
  - Formative and Internal Assessment schedules and Marks.
  - Importance of Logbook and other Eligibility criteria to appear in university exams.
- 5) Alignment and Integration committees and Departmental sub-curricular committees to be made more active and involved in Curriculum planning.
- 6) Dean suggested to functionalize a small library in MEU room which includes Medical Education related books and journals, which can be borrowed by MEU members or any Teaching faculty.
- 7) Proposed dates for conducting rBCW in College were 23<sup>rd</sup> to 25<sup>th</sup> March 2023 or 27<sup>th</sup> to March 2023 to be approved by Nodal Center, Karamsad.

Meeting was concluded by thanking all the members for their active participation.

  
MEU Coordinator  
Government Medical College  
Surat

  
MEU Chairman  
Government Medical College  
Surat