

EMPLOYEE REGISTRATION DETAIL FORMAT FOR ATTENDANCE PORTAL

NOTE: FILL THE DETAIL IN ENGLISH LANGUAGE.
FILL THE DETAIL IN CAPITAL LETTERS.
FILL THE DETAIL USING BLUE BALL POINT PEN ONLY.
ALL THE DETAILS ARE COMPULSARY.
(દરેક વિગત સુવાચ્ય અક્ષરોમાં અને ફરજિયાત પણે લખવી)

Afix Passport Size
Photo Here

ATTENDANCE ID: (Office Use Only)

Employee Type Gender [M/F]
[Government / Contractual / Out Sources]

Enter Aadhaar Number [12 digit Number] Designation

Employee Name [According for Aadhar card Full name]

Date of Birth [format DD-MM-YYYY] - - Mobile No. [10 digit Number]

Address :-

E-Mail Employee Signature / Thumb

Department Name HOD / Incharge Name

HOD / Incharge
Signature

Documents:-
1 _____
2 _____
3 _____

BAS Registration Done on :- Date :-

IT Incharge

DEAN