



MEDICAL EDUCATION UNIT

Office of Dean

Government Medical College

Majuragate, Surat



NO.GMCS/MEU/MINUTES/59-97/2024.

Date :- 26/6/2024

Minutes of meeting of MEU,CC & Sub- CC held on 25/06/2024 at 4:00 pm in new college building, MEU room.

Agenda:

- Review of implementation of curriculum.
- Allotting duties & responsibilities for Curriculum Committee report to CC & Sub-CC members.
- Expansion of mentorship program at institute.
- Responsibility to prepare feedback form for students.
- Planning future FDPs at institute.
- Any other agenda of importance.

Following members were present

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| 1 | Dr. Ragini Verma Dean GMC, Surat | MEU & CC Chairman |
| 2 | Dr. Alpna Mathur Associate Professor, Department of Physiology, GMC, Surat. | MEU & CC Co-ordinator |
| 3 | Dr. Dhvani Desai Associate Professor, Department of Obs. & Gynec , GMC, Surat | Co-Coordinator |
| 4 | Dr. Preeti Yadav Associate Professor, Pharmacology Department, GMC, Surat | Member |
| 5 | Dr. Rahul Patel Associate Professor, Department of ENT, GMC, Surat | Member |
| 6 | Dr. Bhagvati Ukani Associate Professor, Department of Radiology, GMC, Surat | Member |
| 7 | Dr. Tanvi Sukharamwala Associate Professor, Department of Microbiology, GMC, Surat | Member |
| 8 | Dr. Naresh Chauhan Assistant Professor, Department of Community Medicine, GMC, Surat | Member |
| 9 | Dr. Shweta Desai Assistant Professor, Department of Anatomy, GMC, Surat | Member |
| 10 | Dr. Tejas Patel Assistant Professor, Department of General Surgery, GMC, Surat | Member |
| 12 | Dr. Punit Saxena, Associate Professor, Department of Biochemistry, GMC, Surat | CC Member |
| 13 | Dr. Vitan Patel Assistant Professor Department of General Medicine | CC Member |
| 14 | Dr. Hetal Thakar Associate Prof., Physiology Department, GMC, Surat | Sub- CC Member |
| 15 | Dr. D. S. Patil Associate Prof., Anatomy Department, GMC, Surat | Sub- CC Member |
| 16 | Dr. Nirali Savaliya Assistant Prof., Biochemistry Department, GMC, Surat | Sub- CC Member |
| 17 | Dr. Chetna Patel Associate Prof., Pharmacology Department, GMC, Surat | Sub- CC Member |
| 18 | Dr.Sangita Rajdev Associate Prof., Microbiology Department, GMC, Surat | Sub- CC Member |
| 19 | Dr. Hemali Tailor, Assistant Prof., Pathology Department, GMC, Surat (Dr. Komal Patel, Assistant Prof., Pathology Department, GMC, Surat – Represented) | Sub- CC Member |

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| 20 | Dr. Rohan Gupta Assistant Prof., General Surgery Department, GMC, Surat | Sub- CC Member |
| 21 | Dr. Kunal Chaudhari Assistant Prof., Orthopaedics Department, GMC, Surat | Sub- CC Member |
| 22 | Dr. Sunaina Patel Associate Prof., Anesthesiology Department, GMC, Surat | Sub- CC Member |
| 23 | Dr. Daxa Chavda Associate Prof., Radiology Department, GMC, Surat | Sub- CC Member |
| 24 | Dr. Darshna Dave Associate Prof., Dentistry Department, GMC, Surat | Sub- CC Member |
| 25 | Dr. Jignesh Patel Associate Prof., Forensic Medicine Department, GMC, Surat | Sub- CC Member |
| 26 | Dr. Paresh Channdegara Assistant Prof., Forensic Medicine Department, GMC, Surat | Sub- CC Member |
| 27 | Dr. Mamtarani Verma Assistant Prof., Community Medicine Department, GMC, Surat | Sub- CC Member |
| 28 | Dr. Sukesha Gamit Assistant Prof., Community Medicine Department, GMC, Surat | Sub- CC Member |
| 29 | Dr. Parul Uddhanawala Assistant Prof., Obs. & Gynec Department, GMC, Surat | Sub- CC Member |
| 30 | Dr. Kedar Trivedi Assistant Prof., Obs. & Gynec Department, GMC, Surat | Sub- CC Member |
| 31 | Dr. Kunjan Patel Associate Prof., Ophthalmology Department, GMC, Surat | Sub- CC Member |
| 32 | Dr. Trupti Bhesaniya Assistant Prof., Ophthalmology Department, GMC, Surat | Sub- CC Member |
| 33 | Dr. Krishna Patel Assistant Prof., ENT Department, GMC, Surat | Sub- CC Member |
| 34 | Dr. Grinish Tamakuwala Assistant Prof., Pulmonary Medicine Department, GMC, Surat | Sub- CC Member |
| 35 | Dr. Yogesh Patel Assistant Prof., Dermatology Department, GMC, Surat | Sub- CC Member |
| 36 | Dr. Dimpal Dadaravala Assistant Prof., Psychiatry Department, GMC, Surat | Sub- CC Member |
| 37 | Dr. Tinish Nanavati Assistant Prof., General Medicine Department, GMC, Surat | Sub- CC Member |
| 38 | Dr. Kirti Mehta Associate Prof., Pediatrics Department, GMC, Surat | Sub- CC Member |
| 39 | Dr. Khushbu Chaudhari Assistant Prof., Pediatrics Department, GMC, Surat | Sub- CC Member |

- 1) The meeting began by welcoming all CC / MEU members and sub curricular committee members.
- 2) Implementation of curriculum with all components of CBME was reviewed batch wise and CC feedback report format by NMC NC PSMC Karamsad was shared with all the members.
- 3) The responsibility to report the details including hours and competencies for different components of CBME as per CC feedback form were bestowed to respective committee members as follows:

| Responsibility for CC report | | |
|------------------------------|-------------------------|------------------------------------|
| Sr. No. | CBME component | Responsible faculty to send report |
| 1 | Minutes of last meeting | Dr. Alpna Mathur |
| 2 | CBME time table | All CC members |

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| 3 | Foundation Course | Dr. Puneet Saxena ,Dr. Shweta Desai |
| 4 | Early Clinical Exposure | Dr. Puneet Saxena ,Dr. Shweta Desai |
| 5 | Alignment Integration (Sharing Nesting Co- relation) & AITO | All Departments SCC members |
| 6 | Family Adoption Program. (FAP) | Dr. Irfan Momin & Dr. Mamtarani Verma, Dr. Sukesha Gamit |
| 7 | Attitude, Ethics and Communication (ATCOM) | All Departments SCC members |
| 8 | Self- Directed Learning | All Departments SCC members |
| 9 | Simulation based training | All Departments SCC members |
| 10 | Learner Doctor method of clinical training | All Departments SCC Members (Clinical)Dr. Dhvani Desai |
| 11 | Pandemic module | Dr. Tanvi Sukharamwala & Dr.Sangita Rajdev |
| 12 | Log book Certifications | All Departments SCC Members |
| 13 | Assessments | All Departments SCC Members |
| 14 | Student feedback (about CBME, learning gaps and suggestions) analysis | Dr. Ritambhara Mehta,Dr. Alpna Mathur, Dr. Arpita Nishal, Dr. Shivani Jariwala |
| 15 | New Teaching/ Training modules developed with regards to CBME | UG-PG orientations |
| 16 | CISP training Program | Dr. Alpna Mathur, Dr. Dhvani Desai, Dr. Shivani Jariwala |
| 17 | Mentor mentee program | Dr. Meenakshi Modi |
| 18 | List of electives | Dr. Puneet Saxena & Dr. Anita Sinha |
| 19 | Skill Lab training program details | |

- 4) The last date to submit the above details by committee members for each quarter is as follows:
- First Quarter- 28th Feb (Jan - March)
 - Second Quarter- 20th June (April - June)
 - Third Quarter- 30th August (July – Sep)
 - Fourth Quarter- 15th December (Oct- Dec)
 - **MAIL DETAILS TO gmcsmeu@gmail.com**
- 5) The committee agreed that for Mentor-Manteeprogram 10-15 students will be divided to a team of 3 faculty members one each from disciplines of first year, second year and third year MBBS at the beginning of first year who will continue mentoring their allotted students for next 4 and a half years of MBBS course.
- 6) Names will be invited of interested faculty pending for Medical Education Training from each department for planning BCME at institute. If 30 participants are available BCME will be planned soon.


MEU Coordinator
Government Medical College
Surat


MEU Chairman
Government Medical College
Surat