



# MEDICAL EDUCATION UNIT

Office of Dean

Government Medical College

Majuragate, Surat



NO.GMCS/MEU/MINUTES/ 6 /2024.

Date :- 16/3/2024

Minutes of meeting of MEU & CC held on 5/03/2024 at 4:00 pm in new college building, MEU room.

## Agenda:

- 1) Review of curriculum for each batch.
- 2) Strengthening CC for preparing time table for each batch including all components of CBME.
- 3) Preparation of upcoming BCME including distribution of work and sessions.
- 4) Discuss Quarterly CC Report which is to be sent to Nodal center.
- 5) Any other agenda of importance

1	Dr. Ragini Verma Dean GMC, Surat	MEU & CC Chairman
2	Dr. Alpna Mathur Associate Professor, Department of Physiology, GMC, Surat.	MEU & CC Co-ordinator
3	Dr. Shivani Jariwala Associate Professor, Department of Ophthalmology, GMC, Surat.	Co-Coordinator
4	Dr. Ritambhara Mehta Professor & Head, Department of Psychiatry, GMC Surat.	Member
5	Dr. Arpita Nishal Associate Professor, Department of Pathology, GMC, Surat	Member
6	Dr. Preeti Yadav Associate Professor, Pharmacology Department, GMC, Surat	Member
7	Dr. Bhagvati Ukani Associate Professor, Department of Radiology, GMC, Surat	Member
8	Dr. Tanvi Sukharamwala Associate Professor, Department of Microbiology, GMC, Surat	Member
9	Dr. Naresh Chauhan Assistant Professor, Department of Community Medicine, GMC, Surat	Member
10	Dr. Shweta Desai Assistant Professor, Department of Anatomy, GMC, Surat	Member
11	Dr. Tejas Patel Assistant Professor, Department of General Surgery, GMC, Surat	Member
12	Dr. Pooja Shatadal Assistant Professor, Department of Psychiatry, GMC, Surat	Member
13	Dr. Punit Saxena, Associate Professor, Department of Biochemistry, GMC, Surat	CC Member
14	Dr. Yogesh Parmar Associate Professor, Obstetrics and Gynaecology	CC Member
15	Dr. Vitan Patel Assistant Professor Department of General Medicine	CC Member
16	Dr. Neelam Parmar Assistant Professor Department of Anesthesiology	CC Member



## The following points were discussed.

MEU & CC meeting 5<sup>th</sup> March, 2024

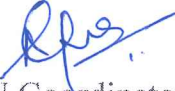
The meeting started with a welcome note by Dr Alpna, MEU Coordinator and she briefed the attending members about the agenda to be discussed for the day. The following points were discussed:-

1. Review of Curriculum for each batch:

- Timeline for University exam and curriculum was discussed as per NMC guidelines for respective batches were as follows:

Batch	Proposed University exam date
1 <sup>st</sup> MBBS	1/8/2024
2 <sup>nd</sup> MBBS	1/1/2025
3 <sup>rd</sup> First MBBS	1/12/2024
3 <sup>rd</sup> Final MBBS	1/2/2025

- It was discussed that standard templates for phase wise timetable should be made showing all component of CBME for each batch
  - The timetable should clearly mention the designated hours for ECE, Student doctor method, ATCOM, Skill lab training clinical posting, etc
  - CC will take feedback forms from students & rating will be given from this.
  - The members were requested to give inputs for framing the phase wise feed back forms.
2. Strengthening CC : Departmental representatives in MEU and CC were asked to discuss with their HOD and give names for curricular subcommittee which will help in implementation of CBME and its reports.
3. Preparation for upcoming BCME with work distribution: MEU members were asked to opt for topics of their choice for upcoming BCME on dates 2-4 or 3-5, April 2024. The gathering was informed that 28 participants were confirmed till date for BCME. 2 Applications from faculty of other institutes of south Gujarat University (VNSGU) have been received to attend upcoming BCME at GMC Surat for which guidance has to be taken from Nodal Centre Karamsad on mail.
4. Discussion about quarterly CC Report to be sent to Nodal Center: It was discussed that in rotation ,one CC member will take the responsibility to fill the quarterly report .Also name for sub curriculum committee were invited from each department which will help CC for time table framing ,report making and other CBME implementation aspects.

  
MEU Coordinator  
Government Medical College  
Surat

  
MEU Chairman  
Government Medical College  
Surat