



Medical Education Unit  
Government Medical College,  
Majura Gate, Surat



NO. MCS/MEU/ 02 /2021  
21

Date: 20/1/2021

### Minutes of meeting

Minutes of the meeting conducted on 1-1-2021

Medical education Unit meeting of MEU members was conducted on 1-1-2021 at 12 afternoon at the Conference room adjacent to Dean office. (Attendance attached).

Agenda: 1. Implementation of Orientation plan of new first MBBS batch from 4-1-2021.

MEU Coordinator welcomed all the members and meeting started with permission of Dean. As discussed in last MEU meeting with first year HODs, Schedule of Foundation course from 4-1-2021 to 16-1-2021 had been prepared by First year department (Biochemistry) in coordination with MEU.

The timetable had already been shared on the MEU group.

Discussion about the sessions to be taken by MEU faculty in the foundation course ensued. Offline Sessions on

1. Professionalism by Dr Arpita, Dr Rahul, Dr Swapnil and Dr Bhagwati),
2. Introduction to research by Dr Preeti Yadav and Dr Naresh Chauhan
3. Reflections and feedback by Dr Ritambhara Mehta, Dr Shivani Jariwala and Dr Dhvani Desai
4. Time management by Dr Alpana and Dr Swapnil
5. Stress management by Dr Ritambhara Mehta and Dr Puneet Saxena
6. Online sessions will be provided by Dr Arpita (Types of T-L methods and SDL), Dr Alpana and Shivani (Peer Assisted Learning), Dr Preeti Yadav and Dr Neelam (Simulation based learning) and Roles and duties of IMG by Dr Arpita.

MEU Coordinator concluded the meeting and thanked everyone.

MEU Coordinator  
Government Medical College  
Surat

Chairman  
Medical Education Unit  
Government Medical College Surat