



Medical Education Unit  
Government Medical College,  
Majura Gate, Surat



NO. MCS/MEU/ 003-M- /2020

Date : 15/9 /2020

### Minutes of meeting

Minutes of the MEU meeting conducted on 7-9-2020.

Medical Education Unit meeting was conducted on 7-9-2020 at 4 pm at College Council room, where Former and new MEU members were present (Attendance attached).

Agenda:

1. To plan for upcoming CISP II workshop on 29-30 Sept 2020
2. Planning for Second MBBS CBME at MEU level
3. Welcome of new members and Felicitation of former members of MEU.

MEU Coordinator welcomed all the members and meeting started with permission of Dean, GMC, Surat. Dean gave brief history of MEU GMCS and acknowledged the contributions of all past members.

Dr Kantharia addressed the gathering and briefed about his journey in forming the MEU at GMCS and emphasized on implementation of all new features in the new curriculum esp. Alignment and integration, Professionalism etc.

This was followed by felicitation of former MEU Coordinators Dr Kantharia and Dr Priti Kapadia and MEU members Dr Kamlesh Dave and Dr Puneet Saxena. Dr Priti Kapadia thanked the team and shared her views about Medical Education and its importance. Dr Kamlesh also shared his views.

MEU Coordinator then briefed everyone about the MEU activities in past 6 months - beginning with a Google classroom workshop by Dr Piyush tailor, PG orientation programs and MEU members participation in two online CISP workshops organized by Nodal centre.

Discussion about the framing of new MEU, CC and AIT was done and responsibilities of members were discussed. Planning for upcoming CISP II on 29-30 Sept was done with finalization of list of participants, timetable and resource faculty and their topics and the logistics was also discussed. Coordinator for Second MBBS Dr Preeti Yadav briefed about the process of second year timetable with inputs from Microbiology and Pathology dept.

Dean Sir informed about the dates of First year examinations and likely commencement of second MBBS by 1<sup>st</sup> Dec 2020.

Additional Dean and Co-coordinator Dr Ritambhara Mehta proposed to arrange a session for presentation of educational projects done by ACME, FAIMER faculties and other faculty too, which would motivate others to plan for educational projects. MEU coordinator thanked everyone and concluded the meeting.

  
MEU Coordinator

Government Medical College  
Surat

  
Chairman

Medical Education Unit  
Government Medical College, Surat