**Department of Pharmacology,**

**GMC, Surat**

 **Date: 23/06/17**

 **Subject:** Department meeting was held on date 17/06/17 /

 Time 9.30 a.m. in seminar room

**Minutes of Meeting**

1. Planning for undergraduate teaching for next weeks.

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| **Date** | **Batch** | **Topics** | **Name of Faculty** |
| 20/06/17 | 93 | B- lactam antibiotics | Dr. Diwakar |
| 23/06/17 | 93 | B- lactam antibiotics | Dr. Diwakar |
|  27/06/17 | 93 | Sulfonamides + Cotrimoxazole | Dr. Neha |
|  30/06/17 | 93 | Macrolides + Chloramphenicol | Dr.Dhruv, Dr. Vipul,Dr. Vaishali, Dr. Tripti |

1. Planning of practical & tutorial for next weeks

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|  **Date** | **Batch** | **Topics****Practical/ Tutorial** | **Name of Faculty/ Residents** |
| **21/06/17** | 93 | Therapeutics Related to Anemia | Dr. Richa, Dr. Vaishali,Dr. Tripti, Dr. Rohan |
| **28/06/17** | 93 | Graph- 15, Criticism1,13 | Dr. Archita, Dr. Nidhi,Dr.Rohan , Dr. Rohan |

1. Exam preparation of undergraduate was done: Date-20/06/17 and 28/06/17 [Batch -94 ]
2. Exam preparation of Post graduate was done: Date- 19/06/17 and 20/06/17
3. Teaching schedule of post graduate was prepared.
4. Preparation related to MCI inspection [Date- 19/06/17 and 20/06/17] was done.
5. Briefing faculties regarding information or direction given during HOD meeting held on date\_\_\_\_\_\_\_\_\_
6. Discussion on project on hand
7. Thesis
8. Research work
9. PHD work
10. Prescription Audit
11. Pharmacovigilance
12. MCI related work
13. Taking care of functional aspects of various electronics items/instruments in department

 Professor and Head

 Department of Pharmacology

 GMC,Surat.